

## R.A. Williams Library Circulation Grid

	<b>Students</b>	<b>Adjunct Faculty</b>	<b>Faculty</b>	<b>Staff</b>	<b>Alumni</b>	<b>Florida Hospital and SDA Conference Employees</b>	<b>Community Members</b>
<b>Equipment</b>	various; see equipment chart below for more information	various; see equipment chart below for more information	various; see equipment chart below for more information	various; see equipment chart below for more information	various; see equipment chart below for more information	various; see equipment chart below for more information	in-library use only
<b>Books</b>	3 Weeks / 3 renewals*	End of Current Trimester / No renewals*	3 Months / 2 renewal*	3 Weeks / 3 renewals*	3 Weeks / 3 renewals*	3 Weeks / 3 renewals*	in-library use only
<b>Circulating Media</b>	1 week / 3 renewals	1 Week / 3 renewals*	1 Week / 3 renewals*	1 Week / 3 renewals*	in-library use only	in-library use only	in-library use only
<b>Non-circulating Media</b>	may not use	1 Week / 3 renewals*	1 Week / 3 renewals*	1 Week / 3 renewals*	may not use	may not use	may not use
<b>Anatomy Models</b>	4 hrs in-library use only	4 hrs in-library use only	4 hrs in-library use only	4 hrs in-library use only	4 hrs in-library use only	4 hrs in-library use only	may not use
<b>Journals</b>	in-library use only	in-library use only	in-library use only	in-library use only	in-library use only	in-library use only	in-library use only
<b>Reference Materials</b>	in-library use only	End of Current Trimester / No renewals*	3 Months / 2 renewal*	in-library use only	in-library use only	in-library use only	in-library use only
<b>Library Reserve Materials</b>	3 days or 1 week, based on demand/ No renewals*	3 days or 1 week, based on demand/ No renewals*	3 days or 1 week, based on demand/ No renewals*	3 days or 1 week, based on demand/ No renewals*	in-library use only	in-library use only	in-library use only
<b>Course Reserve Materials</b>	2 hrs--in library use only / 3 renewals*	3 days / No renewals*	3 days / No renewals*	2 hrs--in library use only / 3 renewals*	may not use	may not use	may not use
<b>Laptops</b>	4 hrs / 3 renewals*	4 hrs / 3 renewals*	4 hrs / 3 renewals*	4 hrs / 3 renewals*	4 hrs / 3 renewals*	may not use	may not use
<b>Historical Items-non circulating</b>	in-library use only	End of Current Trimester / No renewals*	3 Months / 2 renewal*	in-library use only	in-library use only	1 week / No renewals*	in-library use only

\*An item cannot be renewed if someone has placed a hold on it.

### Equipment Chart

<b>book holders</b> <b>calculators</b> <b>A/V adapters</b> <b>dry erase markers</b> <b>headphones</b> <b>USB drives</b> <b>medical instruments</b> <b>laptop desks</b> <b>personal whiteboards</b>	4 hrs / 3 renewals*	1 Week / 3 renewals*	1 Week / 3 renewals*	1 Week / 3 renewals*	4 hrs / 3 renewals*	in-library use only	may not use
<b>Laser Pointers</b> <b>Umbrellas</b>	3 days / No renewals*	3 days / No renewals*	3 days / No renewals*	3 days / No renewals*	may not use	may not use	may not use
<b>video cameras</b> <b>presentation remotes</b> <b>power use meters</b>	1 Week / 3 renewals*	1 Week / 3 renewals*	1 Week / 3 renewals*	1 Week / 3 renewals*	in-library use only	in-library use only	may not use
<b>sports equipment</b>	4 hrs / 3 renewals*	4 hrs / 3 renewals*	4 hrs / 3 renewals*	4 hrs / 3 renewals*	4 hrs / 3 renewals*	4 hrs / 3 renewals*	may not use

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